

**PARALEGAL STUDIES COURSES EACH SEMESTER \***

<b>FALL SEMESTER</b>	<b>SPRING SEMESTER</b>	<b>SUMMER SEMESTER</b>
PARA 1100 - Introduction to Law and Ethics <b>(OS)</b>	PARA 1100 - Introduction to Law and Ethics <b>(OS)</b>	PARA 1100 - Introduction to Law and Ethics <b>(OS)</b>
PARA 1100- Introduction to Law and Ethics (Term 3) <b>(OS)</b>	PARA 1100 - Introduction to Law and Ethics (Term 3) <b>(OS)</b>	PARA 1105 - Legal Research & Legal Writing I <b>(OS)</b>
PARA 1105 - Legal Research & Legal Writing I <b>(OS)</b>	PARA 1105 - Legal Research & Legal Writing I (Term 3) <b>(OS)</b>	PARA 1115 - Family Law <b>(OA)</b>
PARA 1110 - Legal Research & Legal Writing II <b>(B)</b>	PARA 1110 - Legal Research & Legal Writing II <b>(B)</b>	PARA 1120 - Real Estate <b>(OS)</b>
PARA 1125 - Criminal Law and Criminal Procedure <b>(B)</b>	PARA 1115 - Family Law <b>(OA)</b>	PARA 1135 - Wills, Trusts, Probate & Administration - <b>(OA)</b>
PARA 1130 - Civil Litigation <b>(B)</b>	PARA 1120 - Real Estate <b>(OS)</b>	PARA 1140 - Tort Law - <b>(OA)</b>
PARA 1140 Tort Law – <b>(OA)</b>	PARA 1130 - Civil Litigation <b>(B)</b>	PARA 1145 - Law Office Management <b>(OA)</b>
PARA 1145 - Law Office Management <b>(OA)</b>	PARA 1135 - Wills, Trusts, Probate & Administration <b>(OA)</b>	PARA 1210 - Healthcare <b>(OA)</b> <b>Elective</b>
PARA 1150 - Contracts <b>(OS)</b>	PARA 1125 - Criminal Law and Criminal Procedure <b>(B)</b>	PARA 1215 – Administrative Law <b>(OA)</b> <b>Elective</b>
PARA 1200 - Constitutional Law <b>(OA)</b> <b>Elective</b>	PARA 1150 - Contracts <b>(OS)</b>	PARA 2210 - Paralegal Internship I
PARA 2210 - Paralegal Internship I	PARA 1200 - Bankruptcy <b>(B)</b> <b>Elective</b>	PARA 2215 - Paralegal Internship II
PARA 2215 - Paralegal Internship II	PARA 2210 - Paralegal Internship I	
	PARA 2215 - Paralegal Internship II	

**PLEASE NOTE THE FOLLOWING:**

- Full-time is a minimum of 4 classes. Students who attend part-time will take more semesters to complete the program. The A.A.S requires 69 credits (all courses are 3 credits except for the internships which are 6) AND the post-bachaloraute certificate requires 30 credits.
- If a course is needed to graduate, but not offered during a semester, students can use Georgia Virtual College (GVTC) as a resource to take it online at another TCSG College.
- Transfer credit of paralegal courses is contingent upon approval by the Program Coordinator and must comply with the requirements of the American Bar Association & the Technical College System of Georgia.
- Introduction to Law & Ethics (PARA 1100) must be taken along with your first legal specialty classes.
- Students enrolled in the Paralegal Studies AAS degree program or Paralegal Studies TCC program must complete at least **25 percent** of the legal specialty (Paralegal) courses at Atlanta Technical College.
- Nine hours must be completed in either a traditional classroom format or in a synchronous learning instruction.
- The ATC Paralegal Studies Program does not award any legal specialty transfer credit through examination or portfolios.

\*This schedule is subject to change

B = Blended is a combination of online and face-to-face instruction.

OA = Asynchronous online is a course that does not have a meeting time. Students access lectures, readings, homework, and other learning materials entirely online.

OS = Synchronous online is a course that has a virtual meeting time.

*Paralegals shall not engage in the unauthorized practice of law as per O.C.G.A. §15-19-51 and must work under the supervision of an attorney in good standing with the State Bar of Georgia.*